



Lee County Claims Committee Minutes

Lee County, Illinois

Feb 23, 2022 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Committee Room, 112 E 1st St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 8:59 by Chair Marilyn Shippert.

II. Committee Member Roll Call: Chair Marilyn Shippert, Members Dave Bally, Bill Palen; Alternate Member: Mike Zeman

All members and alternate were present.

III. Meeting Attendees and Visitors

Paul Rudolphi (Chief Deputy in the Treasurer's Office)(9:00-10:03), Debbie Robertson (Treasurer's Office Rep), and Becky Brenner (Board Secretary).

IV. Approval of the Minutes from the Previous Meeting (January 19, 2022)

Minutes from the February 9, 2022, Lee County Claims Committee Meeting were approved without modification.

V. Review and Approval of Bi-Weekly Claims

The committee took action on 60 claims waiting in the software approval queue.

VI. Old Business

A. Developing Claims Procedures

The committee continued to work through the development of claims procedures as they learn to navigate through the new software.

VII. New Business

No items for new business.

VIII. Executive Session

No executive session requested.

IX. Adjournment

Motion to adjourn at 10:16 a.m. **Moved** by Bill Palen. **Second** by Mike Zeman. Motion passed unanimously by voice vote.

The next meeting of the Lee County Claims Committee is scheduled for 9:00 a.m., on Wednesday, March 9, 2022.